

Request for Proposal

Reserve study



Please complete this form and return it to our office. Be as detailed as possible. The more information we are able to obtain, the more accurate our proposal will be. If using the Adobe form fill feature, save to your computer first, then attach to email and send to us.

[Offices nationwide](#)

Reserve studies since 1982

Washington Office

(877) 304-6700

FAX (805) 715-0586

www.washingtonreserves.com

jay@fareserves.com

1	Date proposal needed	<input type="text"/>
	Site Inspection Required	<input type="text"/> (yes or no)
	Date reserve study needed	<input type="text"/>
	How did you hear about us?	<input type="text"/>
	Special comments / issues / concerns about reserve study	<input type="text"/>

2	Contact Information					
	Association Name			<input type="text"/>		
	Contact Name:			<input type="text"/>		
	Association Site Address			<input type="text"/>		
	City	<input type="text"/>	State	<input type="text"/>	Zip	<input type="text"/>
	Management Company Name			<input type="text"/>		
	Mailing Address			<input type="text"/>		
	City	<input type="text"/>	State	<input type="text"/>	Zip	<input type="text"/>
	Phone			<input type="text"/>		
	FAX			<input type="text"/>		
Email			<input type="text"/>			
Web			<input type="text"/>			

3	Property / Association Description			Type:	
	# of Lots / Units	<input type="text"/>	<input type="checkbox"/>	Condominium/Co-op	<input type="checkbox"/>
	Year built (approximately)	<input type="text"/>	<input type="checkbox"/>	Townhomes	<input type="checkbox"/>
	Fiscal year begins	<input type="text"/>	<input type="checkbox"/>	Planned Development	<input type="checkbox"/>
	Date of last reserve study	<input type="text"/>	<input type="checkbox"/>	Commercial	<input type="checkbox"/>
			<input type="checkbox"/>	Association maintains building exteriors	<input type="checkbox"/>
			<input type="checkbox"/>	# of buildings	<input type="checkbox"/>
			<input type="checkbox"/>	# of stories	<input type="checkbox"/>

4	Description of Major Amenities			Use additional page if necessary
	Description	Quantity	Comments	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	
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	Other Notes:			

